

SITKA FINE ARTS CAMP

Summer 2018

Sitka Fine Arts Camp, a leader in arts education, provides interdisciplinary summer programs for kids and adults from around the US and world. Our programs including visual art, music, theater, dance, writing, Alaska Native Arts, and science and have been recognized by both the White House and the National Endowment for the Arts for excellence and innovation in arts education and community building. This is a valuable opportunity for applicants interested in working in arts administration or technical productions. For more information, visit: www.fineartscamp.org.

Title: Visual Arts Intern

Duration of Internship: June 4th - August 5th; Plan on arriving in Sitka on Sunday, June 3rd and departing on Monday, August 6th.

Camp operates on a 7-day per week schedule. Interns will be expected to frequently work on nights and weekends. Time off will be scheduled around the demands of the program.

Internship Description:

- Provide support to the daily activities of the students and faculty, primarily in the visual arts department, but also across disciplines
- Unpack and shipment of season's art supplies and sort by camp session
- Classroom set-up & supply distribution
- Assist faculty with prepping supplies
- Fulfill faculty supply requests on a regular basis
- Purchase local supplies as needed
- Coordinate 5 art shows
- Classroom clean-up & supply return
- Inventory art supplies at the end of the season
- Assist Program Director with Sitka Arts & Science Festival, duties assigned based on intern's aptitude and interests
- Help with non-visual arts projects and events as needed
 - Usher at concerts and performances
 - Welcome students on arrival days
 - Assist the events team with the Jazz on the Waterfront Gala & other events
 - Assist with staff-wide jobs including laundry, making beds and light custodial work, as needed

Must have a good working knowledge of visual arts media, techniques, and art supplies as well as a valid driver's license and be willing to learn to drive a 14 passenger van.

Sitka Fine Arts Camp (SFAC) interns help to make the summer run smoothly for students, faculty, staff, community members, volunteers, and visitors to the Sitka Fine Arts Camp.

SFAC Interns are expected to be helpful, responsible, and flexible members of our staff willing to work in any capacity with an enthusiastic and energetic attitude. SFAC Interns are expected to provide excellent customer service to all members of the campus community and to each other.

Intern driven learning opportunities:

In addition to fulfilling the responsibilities listed above, interns will have the opportunity to explore and learn about different areas of arts administration driven by their initiative and interests. These may include development, marketing, event management, operations and logistics, maintenance, graphic design, and more. The more initiative you have, the more you can get out of this summer experience in an organization that is known for successfully working across disciplines and running a healthy and programmatically diverse non-profit.

Compensation:

- Room on campus from the evening of June 3rd through the morning of August 6th
- Board on campus from dinner on June 3rd through breakfast on August 6th
- Free attendance to all campus and SFAC events
- Access to the Hames Center (on campus fitness facility)

Travel: Interns are responsible for their own travel

To submit an application please visit www.fineartscamp.org/hiring

Application deadline: March 1st, 2018

Applications will be considered on a rolling basis after March 1st until positions are filled.