

## Job Description SFAC Elementary Camp Counselor

SFAC is seeking responsible, dependable, enthusiastic youth to serve as counselors for our Elementary Camp students the week of June 12-16, 2017. This is a *volunteer opportunity for service* to help children attending have the best arts experience possible during their week at Camp. Each counselor needs to have *completed 7th grade or beyond by June 1st, 2017* and will be assigned to a specific teacher and class group. The counselor's most important jobs are watching out for the safety and security of every child, and modeling how to be an excellent student so they can get the most out of every minute they are here!

The *Morning Session* work time is 8:00 A.M. to 12:00 noon each day and specific duties include:

- arrive daily by 8 A.M. for *Counselor Check-in Time* and then meet students to help them feel welcome, see that their snacks are stored, and set an enthusiastic tone for the day (which may include simple games while waiting for classes to begin)
- lead your group from one class to the next through a cycle of four classes
- lead your group to and from mid-morning snack time
- model enthusiastic, respectful, and active participation in all class activities
- help teachers by handing out materials or giving individual guidance to students who may need extra attention
- take any students not participating in a positive way to the "Elementary Camp Help Table" where an adult will help them resolve their concern
- walk your group back to their original A.M. meeting spot at the end of the day's session where you will dismiss them to their parents or to a lunch aide

The *Afternoon Session* work time is 12:00 Noon to 3:00 P.M. each day. The duties are similar to those listed above except for:

- escort some students to lunch (*\*lunch is included for All Day Counselors\**)
- welcome students who are enrolled only for the Afternoon Session
- supervise any break time between lunch/PM arrivals and the 1:00 class
- stay with one teacher for the entire Afternoon Session
- dismiss students to their parents from their class location

There will be a *required Pre-Camp Training Session* in the weeks before Camp begins. The exact date will be announced in early spring to help with end-of-school-year family and travel plans. If you have any questions, please contact the SFAC staff at 747-3085 or [gail@fineartscamp.org](mailto:gail@fineartscamp.org).